

DEIC Meeting Minutes - May 16, 2016 - WGEC Board Room

Members Present:

Dr. Brenda Duhon, Tanya Davis, Staci Gary, Jeff Kuchar, Mandi Champagne, Sheri Drawhorn, Ginger LeBlanc, Angela Abel, Terri Runte, Kathy Pinnt, Donna Cole, Jamie Perkins, Dana LaRue, Amber Comeaux

The meeting was called to order at 3:36 P.M. by Dr. Brenda Duhon.

New Business:

■ Budget Update/Salaries/Raises

- Dr. Duhon introduced Ms. Sheri Drawhorn, Business Manager, who provided financial information. She said that although we are in the negative about \$1.2 million this year, our FUND balance is in good shape with almost \$20 million. Decisions about raises, steps, etc. will be made by the Board in late July or early August, when this year's final financial information is available. Ms. Drawhorn also reported that our revenue is up for next year, largely due to our Special Education Department. This Department is eligible for (SHARS) Medicaid reimbursements, which brought in almost \$800,000. We have also seen an increase in the number of students in PNGISD, which means we will receive about \$800,000 in additional state funding next year. Ms. Drawhorn predicts that next year's expenditures will be

about the same as this year's. Dr. Duhon asked if any DEIC members had questions; there were no questions.

■ T-TESS Update

- Dr. Duhon reviewed information concerning changes in observations. The formal observation can be announced or unannounced. The district principals met and discussed this issue, and they recommended that we have announced observations. DEIC members agreed. This will be recommended to the Board.
- The overall score on an observation can be an aggregate overall score, which includes student growth accounting for 20% of the overall score, or it can be disaggregated, which means there is no numerical value assigned to student growth (even though it is still measured). The district principals recommended that observations use a disaggregate score; DEIC members agreed.

■ Staff Development

- Trade Day Opportunity - Two Trade Day opportunities will be offered in the 2016-2017 school year: October 10 and January 2. PN-GISD employees will have the option to do 24/7 online learning during the summer months to be able to use Oct. 10 and Jan. 2 as Trade Days. The first Trade Day will focus on the T-TESS Rubric training while the second Trade Day will involve Kyte Learning which allows teachers to choose whatever technology topics of interest and apply to them individually. Kyte Learning must add up to 6 credit hours. This must be done on or after

June 1. Dr. Duhon will send more information to PN-GISD employees soon.

- Region 5 Conference - The conference will be held on August 9 before PNGISD employees return from summer break. Therefore, attendance will be voluntary. The district will pay the \$75 registration fee for those who are interested. Interested teachers should let Dr. Duhon know they will attend by July 1.

■ Comprehensive Needs Assessment & District Improvement Plan

- DEIC members reviewed this information and noted all the changes that have been made. The demographics section has been updated with information from the most recent Templeton study (Fall 2015). Some pieces of information, such as attendance rate and student achievement, will be updated during the summer months when all the data is available. Data gathered from the online parent survey was added to the Family and Community section and the District Context section. The Technology section has been updated to include the increase in bandwidth from 200MB to 400MB, as well as the hiring of an additional technician.
- It has been determined that our district needs someone in charge of truancy and the verification of residency. The Board recently approved the position of an additional assistant superintendent to meet these needs. Dr. Duhon explained that this would require some restructuring of assignments.

- Dr. Duhon asked if anyone had questions. Ms. Abel asked Mr. Fontenot about middle school technology problems with laptops. Mr. Fontenot explained that the current laptops are 6 years old and are being replaced by Chrome Books (to be determined by amount, not grade level). He also said that floor and wall jacks are being replaced, and the district is working to increase wireless capability.
- Dr. Duhon asked that DEIC members look over the information in the packet and let her know if any additional information should be added. She would like any recommendations or questions by the first week of June.
- Dr. Duhon made a motion to adjourn the meeting at 4:35 P.M.

Minutes respectfully submitted by Dana LaRue (5-17-16)