

Minutes of Called District Executive Improvement Committee (DEIC) Meeting

May 19, 2014

Board Room of West Groves Education Center

- Members Present: Annette Meier, Terri Runti, Darla Clark, Donna Cole, Scarlet Hammersmith, Jay Stone, Lisa Badon, Charlene Cobb, Kim Bell, and D. Sosa. Others in attendance include: Dr. Brenda Duhon, Dr. Mary Jane Moore, Tanya Davis, Staci Gary, Jeff Kuchar.
- Meeting called to order at 3:40 p.m. by Committee President Jay Stone
- City of Groves Update
Groves City Manager, D. Sosa, gave an update on the growth of Groves. He noted that a large majority of people moving into the city are moving here because of the school district.
- Comprehensive Needs Assessment
Dr. Duhon presented a preliminary comprehensive needs assessment drafted by the Curriculum Department. Suggestions from the committee include:
 - Add a Career Fair for eighth graders as support for HB5 and students choosing endorsements upon entering the ninth grade.
 - The need for calculators for eighth graders was also discussed and will be added as a need in the CNA. Dr. Duhon reported to the committee that local refineries have been asked to help purchase calculators for both the eighth and ninth grade students.
 - Mrs. Hammersmith expressed the need for the district and campuses to translate more documents into Spanish for parents.

Since assessment data has not been received from the state at this time, the “*Student Achievement*” section of the CNA will have to be written after the data is received. This portion of the CNA will be brought to DEIC in September, 2014, once school reconvenes. The committee reviewed the comprehensive needs assessment and accepted along with the three suggestions made by members. It will be reviewed again in September.

- District Improvement Plan 2014-2015
Dr. Duhon presented a preliminary district improvement plan for 2014-2015. The plan contained updates to the current year plan and included new initiatives for next year. The committee reviewed the plan and discussed various components of the plan. Once assessment data is received, the committee will meet in September and write goals and objectives to include areas of need for 2014-2015 based upon the data. The career fair, calculator, and translation “needs” will be incorporated in to the 2014-2015 plan.
- The meeting was adjourned at 4:20 p.m.