



Technology Newsletter

End-of-Year Technology Procedures

Employees leaving for the summer should follow these

End-of-Year procedures for technology equipment:

- Label all pieces of equipment, including cables and cords.
- DO NOT unplug power cords to computers – JUST SHUT DOWN
- DO NOT unplug power cords for TV, printer, projectors, etc.
- DO NOT unplug cables behind TV.
- DO NOT unplug hubs.
- Store all remotes in a safe place to be retrieved when school starts.
- (Technology Department is not responsible for lost or damaged remotes.)
- Remove batteries from remotes to prevent corrosion.
- No Power On passwords on any PC.



It is extremely important that all of your technology equipment be kept together since most of it is room specific and can't be interchanged from room to room. Before leaving for the summer, please label any technology that is not permanently attached so it can be kept together. Please label each piece with your room number and store all pieces together in your classroom. You will want to label such pieces as the Mimio bar, Mimio pen, Mimio pad, microphone, and remote.

*****Please clean up your H:\ drive!**

Any items that you do not recognize or no longer need, please delete.***



Special thanks to the 2011-2012 Technology Task Force members:

Kenneth Leavins, Michelle Mitchell, Lisa Noland, Holly Sartin, Kim Davis, Ann Woodall, Stacey Richards, Alysha Daniels, Rhonda Bourgeois, Pam Choate, Diane Leckich, Laura Shipman, Sarah Guarnere, Julie Gauthier, Mary Jane Moore, Tanya Davis, Stephanie Gaspard, Brock Boudoin, Lauren Harvey

Tots and Technology: learning in the elementary classroom



Teachers from the K-5 campuses will attend the TCEA Tots & Technology conference again this year. It will be held at the Galveston Convention Center June 10-12, 2012. A variety of sessions will be offered on technology tools, collaborative learning opportunities for 21st century elementary students, creating technology-rich learning environments, best practices and strategies for curriculum integration and more.

Technology Specialists/Aides Training

Training sessions continued this year with the Technology Specialists/Technology Aides from each campus. These trainings are held to network with each other on technology issues that have been encountered at their campuses. Training sessions included repair ticket process, campus inventory, creating lab sessions on Internet safety and cyber bullying, training on technology items in the classrooms such as Mimio, document cameras and projectors. A special thanks goes to the following professionals for their hard work and dedication:

Kenneth Leavins—AEC
Andrea Bryan—Ridgewood
Dana Godair—Taft
Tammi Vice—Van Buren
Judy Martin—Woodcrest
Stacey Richards—PNE
Rhonda Bourgeois—GE
Diane Leckich—PNMS
Pam Choate—GMS

Training Available! PN-GISD Technology Department will host two Mimio Masters In-Person Training sessions this summer for twenty district employees. After completing courses 1 & 2, Mimio Masters meet in person for a day of review and information sharing. Sessions include:

- Individual and group learning exercises
- Sharing of Mimio's capabilities and classroom applications by group participants.
- Collaborative exchange of INK lesson files, MCF gallery files, and Web resources.

Mimio Masters will put you in touch with other avid Mimio users and develop your competency with interactive technologies. Online classes provide a forum for sharing ideas and experiences as you work towards improving your teaching methodology, reaching your students more effectively, and energizing yourself, professionally. Classes for Mimio Masters 1 and Mimio Masters 2 are offered at different times throughout the year. If you are interested in attending Mimio 1 or 2, please email Becky Cavaretta at bcavaretta@pngisd.org.



PN-GISD Technology Upgrades

Cisco Wireless System has been installed in all K-5 campuses.
A total of 300 iPads are being used by students throughout the district.
Library Software at K-5 campuses has been updated to Alexandria v.6.
UltraKey keyboarding software has been updated to Version 6 for all campuses.
New security systems are being installed at AEC and K-5 campuses.

Wide Area Network (WAN) is being upgraded this summer at WC, RW and Taft to increase internet access. GMS, PNMS, GE, PNE & VB were upgraded during the building of the new middle schools and the close proximity of the elementary campuses.