



Technology Newsletter

End-Of-Year Technology Procedures

**Please clean up your
H:\ drive!**

**Any items that you do not
recognize or no longer need,
Please Delete.**

Employees leaving for the summer should follow these End-Of-Year procedures for technology equipment:

- Label all pieces of equipment, including cables and cords.
- DO NOT unplug power cords to computers – JUST SHUT DOWN
- DO NOT unplug power cords for TV, printer, projectors, etc.
- DO NOT unplug cables behind TV.
- DO NOT unplug hubs.
- Store all remotes in a safe place to be retrieved when school starts. (Technology Department is not responsible for lost or damaged remotes.)
- Remove batteries from remotes to prevent corrosion.
- No Power On passwords on any PC.

It is extremely important that all of your technology equipment be kept together since most of it is room specific and can't be interchanged from room to room. Before leaving for the summer, please label any technology that is not permanently attached so it can be kept together. Please label each piece with your room number and store all pieces together in your classroom. You will want to label such pieces as the Mimio bar, Mimio pen, Mimio pad, microphone, and remote.

***“Thank You”
Technology Task Force Members
2012-2013***

Bailey Baxter, Rhonda Bourgeois, Pam Choate, Alysha Daniels, Kim Davis, Tanya Davis, Andrew Dismukes, Scarlet Hammersmith, Shawn Landry, Kenneth Leavins, Diane Leckich, Michelle Mitchell, Mary Jane Moore, Lisa Badon, Stacey Richards, Holly Sartin, Laura Shipman, Tyler Sumrall, Crystal Werkheiser, Ann Woodall



PNMS with First Lady Barbara Bush in Live Videoconference

Mrs. Perkins' 7th grade reading classes participated in a live videoconference with First Lady Barbara Bush on February 7th in the Port Neches Middle School Library. This event was hosted by the George Bush Presidential Library and Museum. Twenty-one total schools from 15 different states, as well as one school from Canada and Africa, asked a question that Mrs. Bush graciously answered.

Charisse Morris, a seventh grader at PNMS asked her question: "Would you rather read a book or listen to it on audio?" Mrs. Bush's response was that she enjoyed all types of reading. She even likes to use her iPad to read or an eReader.



Port Neches Middle School

Tots and Technology: learning in the elementary classroom

Teachers from the K-5 campuses will attend the 2013 TCEA Tots & Technology conference this year. It will be held at the Galveston Convention Center June 9-11, 2013. Attendees will learn innovative ways to incorporate technology into the elementary classroom, explore new products and solutions from leading vendors, and connect with like-minded professionals at this exciting, high-energy conference.



Technology Aides/Specialists

Technology Aides/Specialists from the K-5 campuses attended several In-Services this year. Some of the training/discussion items included Social Networking; troubleshooting various technology issues; Internet Safety/Cyberbullying and making new name badges for faculty/staff members at their campuses. These In-Services are also a great way to network with each other on different technology issues that they may encounter throughout the year.

A "Special Thanks" to the following professionals for their hard work and dedication:

- Kenneth Leavins—AEC**
- Diane Leckich—PNMS**
- Pam Choate—GMS**
- Stacey Richards—PNE**
- Rhonda Bourgeois—GE**
- Judy Martin—Woodcrest**
- Andrea Bryan—Ridgewood**
- Dana Godair—Taft**
- Dolores Liscano—Van Buren**