

Port Neches-Groves Independent School District
Title I Parent Advisory Council
Minutes of the Meeting: October 9, 2012
Location: West Groves Education Center

- Dr. Brenda Duhon, Assistant Superintendent of Curriculum & Instruction/Technology, welcomed the new members of the committee. The purpose of the meeting was to present an overview of the district's Title I program.
- Dr. Duhon explained Title I, Part A is a federally funded program which must adhere to rules and procedures set up by the government. She stated that the amount of Title I funds districts receive is determined by the number of students on the free or reduced lunch program. Once the district receives the money, it may be spent on students qualifying for the program regardless of income.
- PN-G ISD has 4 campuses that qualify as school wide Title I programs. At these campuses, over 40% of the students qualify for the free or reduced lunch program, and Title I monies may be used to serve the entire school. Taft, Van Buren, Woodcrest, and Groves Elementary fall into this category. Targeted assistance campuses are those whose free or reduced lunch percentage is at or above the district average of 35% but less than 40%. Port Neches Elementary qualifies as targeted assistance school. Funds spent on these campuses must be used with students with the greatest educational need. PN-G ISD received Title I, Part A funding in the amount of \$672, 148.00 for the 2012-2013 school year. The majority of the funds will cover teacher salaries. The remaining funds are allocated for contracted services, instructional supplies, and teacher training in the core areas of reading, math, and science.
- The district Title I Parental Involvement Policy was distributed and discussed. This policy outlines the statutory requirements of the district along with its responsibilities regarding the district-wide parental involvement plan. The council members present approved the policy for the 2012-2013 school year. Brenda informed the council districts receiving over \$500,000 in Title I, Part A funds must reserve 1% for parental involvement activities. These funds will be divided equally between the campuses receiving Title I, Part A services.

- Results of the Port Neches-Groves ISD 2012 Parental Involvement Survey were also distributed. Brenda presented the results of 1,034 completed surveys. Survey statements included:
 - The schools have a great deal of parental involvement.
 - Parents come to school events in large numbers.
 - The schools make me feel comfortable.
 - The PTA is an active and effective part of the schools.
 - I call teacher(s) to discuss my concerns.
 - I come to most school events.
 - The schools are parent-friendly.
 - Parents want to be more involved in schools.
 - How often do you check Family Access?
 - Parents are asked for their opinions.
 - The schools use a variety of ways to inform parents.
 - I am aware of what my child is learning.

Parent suggestions for improvement included:

- Schedule meetings before/after the workday to accommodate parents who work.
- Schedule PTA meetings at times before/after the workday to accommodate parents who work but would like to be involved.
- Increase email communication with parents.
- Respond to phone calls and emails promptly.
- Advance notices of meetings/events.

Council members suggested that the 2012-2013 parent survey continue to be in a paper format rather than an online format.

- The next two meeting dates are:
 - January 15, 2013
 - March 5, 2012

The meetings will be held at 9:00 a.m. in Conference Room #2 of the West Groves Education Center. A meeting notice will be mailed to council members.

Meeting adjourned at 9:50 a.m.

Minutes submitted by *Mary Jarrell*