

**Port Neches-Groves Independent School District**  
**Title I Parent Advisory Council**  
**Minutes of the Meeting: November 15, 2016**  
**Location: West Groves Education Center**

- Dr. Brenda Duhon, Assistant Superintendent of Curriculum & Instruction/Technology, welcomed the committee and began the meeting with a discussion of how the Title I campuses are spending their allotted Parent Involvement funds for 2016-2017. Campus activities include:
  - ✓ WGELC – West Groves Early Learning Center hosted a “pirate themed” parent and family night that included educational activities and games for the parents and students. A book was distributed to students to read with their families.
  - ✓ Taft – Taft hosted a “Science Night”. Huntsman employees conducted experiments in small group settings.
  - ✓ Van Buren – Van Buren is hosting a “Character Night” with attending students receiving a book to read with their parents.
  - ✓ Woodcrest – Woodcrest purchases the IXL Math software program students are able to access at home with their parents.
  - ✓ Groves Elementary – Groves Elementary will hold a Math/Science night in January. This event will include hands-on science experiments and math games.
  - ✓ Port Neches Elementary – Port Neches Elementary has purchased the IXL Math software for students and parents to access at home. Also, take home binders are prepared and sent home with students to guide the activities they complete with their parents.
  
- Dr. Duhon discussed the district’s preliminary TAPR reports with the committee. Members received a copy from the campus they represent. Information reported for each campus includes STAAR scores, Bilingual/ESL Scores, and attendance with these three categories compared with state and district scores along with the ethnicity breakdown of the individual campus. Also included in each campus report is the Campus Profile. The Campus Profile includes student information, class size information, staff information and program enrollment information. Final TAPR reports will be posted on the district website when they are released.
  
- Dr. Duhon introduced Roxanne Ferguson, the new Elementary Curriculum Coordinator. Roxanne, a classroom teacher for 25 years (with many years focused on reading), spoke to the committee about ways to encourage and

improve their students' reading and comprehension skills. Areas discussed included:

- ✓ Finding books about students' favorite topic
  - ✓ Using the public library as a resource
  - ✓ Listening to audio books while following along with the hard copy book
  - ✓ Reading to your student(s) and have them read to you
  - ✓ Write about what is read being sure the writing is in proper sequence
  - ✓ Re-read favorite books and stories
  - ✓ Read poems and understand their content\
- The next meeting dates are:
    - Tuesday, March 7, 2017
    - Tuesday, June 6, 2017 (Luncheon Meeting @ 11:30 a.m.)

The meetings will be held at 9:00 a.m. in Conference Room #2 of the West Groves Education Center. A meeting notice reminder will be emailed to committee members.

Meeting adjourned at 9:50 a.m.

Minutes submitted by *Mary Jarrell*