

Port Neches-Groves Independent School District
Title I Parent Advisory Council
Minutes of the Meeting: March 5, 2014
Location: West Groves Education Center

- Dr. Brenda Duhon, Assistant Superintendent of Curriculum & Instruction/ Technology, led a review and discussion of the district's 2013-2014 Parental Involvement Policy. She stressed the importance of completing the 2013-2014 Parent Involvement school survey that will be sent home with students after spring break. She reminded the committee of some changes that were the result of this survey over the last two years. Remind 101 was a direct result of parents requesting communication through texts. The district was able to hire an ESL teacher for the 2012-2013 school year to work with the increasing population of "newcomer" students enrolling without English skills. This teacher's expertise has also improved communication with Spanish speaking parents through document translation. The committee also suggested the 2013 Parent Involvement Survey remain in the form of paper and pencil rather than online as they feel this would encourage better survey participation. The committee recommended the policy continue into the 2014-2015 school year with updates as needed. The Parent Involvement Policy will be presented to the 2014-2015 Title I Parent Advisory Council in September.

- Dr. Duhon informed the committee how parent involvement funds were expended at each of the Title I, Part A campuses for 2013-2014.
 - ✓ Taft Elementary – Divided funds between Parent Reading Night & Parent Math Night
 - ✓ Port Neches Elem. – Purchased Take Home Test Ready Math & Reading Workbooks for Gr. 4-5
 - ✓ Woodcrest – Purchased a one-year IXL site license – a math program for school and home – Planning a parent math night
 - ✓ Groves Elem. – Purchased 10 seats of Rosetta Stone to be used by the parents of ELL students
 - ✓ Van Buren – Scholastic book fair during a parent reading night with students attending receiving a book

- Dr. Duhon introduced a new evaluation instrument to the committee entitled "2014-2015 Community & Student Engagement Survey". Districts are now required by the state to self-evaluate programs not directly tied to test scores. Districts must also compose their own model to report their evaluations. Areas covered in this survey include Fine Arts, Wellness & PE, Community & Parent Involvement, 21st Century Work Force Development, Second Language Acquisition, Digital Learning Environment, Dropout Prevention Strategies, Gifted and Talented Programs, and Compliance History. All of these areas must be addressed at the elementary, middle school and high school levels.

Administrators have been developing the PNGISD model, and it will be presented to DEIC at their next meeting.

- The committee reviewed the district's 2013-2014 Comprehensive Needs Assessment and made suggestions for 2014-2015. Dr. Duhon expressed the need for continued improvement in the area of mathematics across the district. English language acquisition of ELL students remains a high priority across the grade levels.
- Dr. Duhon informed the committee the August, 2013 "Meet the Teacher" nights which were held on a different night for each campus level (K-3, 4-5, 6-8, and 9-12) were a success. Parents were pleased not having to rush between two or more students attending different campuses. As a result of the success of the schedule and with teachers' input, the plan for August, 2014 is to have all events begin at 4:30 p.m.
- The final meeting for 2013-2014 is scheduled Wednesday, June 4, 2014, at 11:30 a.m. in the West Groves Education Center Board Room. This will be a luncheon meeting with Title I campus principals. A notice will be mailed the week prior to the meeting.

Meeting adjourned at 10:00 a.m.

Minutes submitted by *Mary Jarrell*