

**Port Neches-Groves Independent School District  
Annual Consultation Meeting, 2015 - 2016  
Title I, Part A; Title II, Part A; Title III, Part A  
Wednesday, June 3, 2015  
11:30 a.m. – West Groves Education Center**

**Minutes of the Meeting**

- I. Dr. Brenda Duhon, Assistant Superintendent Curriculum & Instruction/Technology, welcomed attendees to the Annual Consultation Meeting. She began the meeting by asking all present to introduce themselves and state their campus representation.
  
- II. Dr. Duhon distributed and discussed the results of the 2015 Parental Involvement Survey. This year 848 surveys were returned. Parents responding concluded:
  - District schools have a great deal of parent involvement.
  - Schools are welcoming and parent-friendly.
  - Parents attend school events in large numbers.
  - The PTA is an active and effective part of the school.
  - Parents are aware of what their children are learning.
  - Schools use a variety of ways to inform parents about school events.Areas for improvement included:
  - Some campuses could improve on timely communication of events.
  - Parents requested that graded work be returned and posted to Family Access sooner.
  - Working parents requested PTA meetings be held after school day/business hours.
  
- III. Brenda explained that during the 2014-2015 school year the majority of Title I, Part A funds were allocated to teacher salaries from Title I schoolwide campuses. The schoolwide campuses include Woodcrest, Taft, Van Buren, Groves Elementary and Port Neches Elementary. Brenda stressed the importance of parent involvement on all campuses in the district. As a result, 1% of this money is set aside for parental involvement at the Title I campuses. Activities included STAAR Family Nights; take home math & reading books designed for working with parents; Reading & Math nights; and a Book Fair along with a reading night.
  
- IV. During the 2014-2015 school year, Title II, Part A (Teacher & Principal Training & Recruiting) supported two personnel for the purpose of working with at-risk students in preparation for STAAR testing at grades 4 and 5. The quality of the teacher workforce was improved by providing funding to workshops including the new Math TEKS and training for both elementary and secondary principals.
  
- V. Title III, Part A funds instruction for English language learners. This grant mainly covers instructional supplies to aid these students in their acquisition of English language skills and staff development for the ESL teachers who serve them. Supplies included iPads and iPad cases, Rosetta Stone, and bilingual and electronic dictionaries.

- VI. The 2015-2016 district Comprehensive Needs Assessment identified needs in the following areas:
- Demographics
  - Student Achievement
  - District Culture & Climate
  - Staff Quality, Recruitment, and Retention
  - Curriculum, Instruction, and Assessment
  - Family and Community Involvement
  - District Context & Organization Summary
  - Technology

All of the above areas have been revised and completed for 2015-2016 with the exception of Student Achievement. That area will be revised when all of the 2015 STAAR/EOC results are received.

- VII. Planning amounts have not been received for the 2015-2016 school year. When they are, the district will allocate them in much the same manner as 2014-2015, as reaffirmed by the members in attendance at this meeting.

The breakdown of the 2014-2015 expenses is attached to this document.

Minutes submitted by: *Mary Jarrell*

<i>Federal Program</i>	<i>2014-2015 Object Code</i>	<i>2014-2015 Revised Planning Amounts</i>	<i>2014-2015 Maximum Entitlement</i>	<i>Roll Forward From 2013-2014</i>	<i>Account Allocation Totals</i>
<i>Title I, Part A</i>	<i>6100 - Payroll</i>				639,191
	<i>211-13-6299-00-871-5-24 - Cont Services</i>				10,023
	<i>211-21-6291-00-871-5-24 - TECS</i>				14,922
	<i>211-61-6399-00-871-5-24 - Parent Inv.</i>				6,783
	<i>211-11-6399-00-871-5-24 - Supplies</i>				8,246
	<i>211-13-6411-00-871-5-24 - Travel</i>				15,098
<b><i>Total</i></b>		<b>661,646</b>	<b>678,285</b>	<b>15,978</b>	<b>694,263</b>
<i>Title II, Part A</i>	<i>6100 - Payroll</i>				106,307
	<i>255-13-6299-00-871-5-11 - Cont Services</i>				8,157
	<i>255-21-6291-00-871-5-11 - TECS</i>				2,737
	<i>255-11-6399-00-871-5-11 - Supplies</i>				1,406
	<i>255-13-6411-00-871-5-11 - Travel</i>				11,791
<b><i>Total</i></b>		<b>121,305</b>	<b>124,415</b>	<b>5,983</b>	<b>130,398</b>
<i>Title III, Part A</i>	<i>6100 - Payroll</i>				100
	<i>263-13-6299-00-999-5-25 - Cont Services</i>				3,000
	<i>263-21-6291-00-999-5-25 - TECS</i>				388
	<i>263-11-6399-00-999-5-25 - Supplies</i>				20,367
	<i>263-13-6411-00-999-5-25 - Travel</i>				573
<b><i>Total</i></b>		<b>19,054</b>	<b>19,436</b>	<b>4,992</b>	<b>24,428</b>
<b><i>Total</i></b>					<b>\$849,089</b>