

Port Neches-Groves Independent School District
Title I Parent Advisory Council
Minutes of the Meeting: October 11, 2011
Location: West Groves Education Center

- Dr. Brenda Duhon, Assistant Superintendent of Curriculum & Instruction/Technology, welcomed the new members of the committee. The purpose of the meeting was to present an overview of the district's Title I program.
- Dr. Duhon explained Title I, Part A is a federally funded program which must adhere to rules and procedures set up by the government. She stated that the amount of Title I funds districts receive is determined by the number of students on the free or reduced lunch program. Once the district receives the money, it may be spent on students qualifying for the program regardless of income.
- PN-G ISD has 4 campuses that qualify as school wide Title I programs. At these campuses, over 40% of the students qualify for the free or reduced lunch program, and Title I monies may be used to serve the entire school. Taft, Van Buren, Woodcrest, and Groves Elementary fall into this category. Targeted assistance campuses are those whose free or reduced lunch percentage is at or above the district average but less than 40%. Groves Middle School and Port Neches Elementary qualify as targeted assistance schools. Funds spent on these campuses must be used with students with the greatest educational need. Title I, Part A funding for 2011-2012 will pay the salaries of 6 teachers and 3 paraprofessionals as well as supplemental materials purchases.
- The district Title I Parental Involvement Policy was distributed. Brenda reviewed the policy with the council and this policy will now be presented to DEIC (District Education Improvement Committee) for review at their next meeting. Campuses receiving Title I funds must conduct an annual meeting for Title I parents. During this meeting, the Title I program is described, the campus Parental Involvement Policy will be distributed and reviewed, and opportunities for parental participation will be explained.
- Handouts of the Port Neches-Groves ISD School/Parent Compact were also distributed. Brenda explained the compact and informed the council that copies are distributed to the parents of Title I students.

- Council member, Stacy Davis, suggested free/reduced forms be distributed to parents several times each year. Brenda will poll campuses and speak with Child Nutrition regarding the current procedures implemented by the district. She will report her findings to the council at the February meeting.
- The next meeting will be held February 21, 2012. The meetings will now be held at 9:00 a.m. A meeting notice will be mailed to all committee members.

Meeting adjourned at 10:35 a.m.

Minutes submitted by *Mary Jarrell*