

**Port Neches-Groves Independent School District  
Annual Consultation Meeting, 2011 - 2012  
Title I, Part A Committee Meeting  
Wednesday, June 6, 2012  
11:30 a.m. – West Groves Education Center**

**Minutes of the Meeting**

- I. Dr. Brenda Duhon, Assistant Superintendent Curriculum & Instruction/Technology, welcomed attendees to the Annual Consultation Meeting. She explained that during 2011-2012 school year the Title I, Part A grant paid a portion of teacher salaries from Title I schoolwide and targeted assistance campuses. These campuses include Woodcrest, Taft, Van Buren, Groves Elementary, Port Neches Elementary, and Groves Middle School. Contracted services partially funded by Title I, Part A were the CSCOPE curriculum and WebCCAT assessment programs through Region 5 ESC. Title I supply monies focused on the purchase of science supplies for the CSCOPE curriculum. This curriculum prepares district students for the rigorous STAAR testing. In addition, Title I, Part A improved the quality of the teacher workforce by providing travel funds to workshops and conferences.
- II. The budget for the 2011-2012 school year was distributed as follows:
- Salaries.....\$423,531.00
  - Travel.....\$25,000.00
  - Supplies & Materials.....\$94,475.00
  - Contracted Services.....\$15,000.00
- III. Brenda discussed the importance of parent involvement on all campuses throughout the district. She distributed a handout outlining the results of the 2012 Parental Involvement Survey. District wide 1,034 surveys were returned. The survey results were positive. Areas suggested for improvement included:
- Schedule various meetings, including PTA meetings, before/after the workday to accommodate working parents.
  - Advance notices of meetings/events.
  - More email communication with parents.
  - Respond to phone calls and emails promptly.

She stated that one use of Title I funds for next year could possibly focus on programs for parents targeting areas of interest such as internet safety. Another suggestion was the posting of a district calendar that included campus activities.

Minutes submitted by: *Mary Jarrell*