

**Port Neches-Groves Independent School District
Annual Consultation Meeting, 2013 - 2014
Title I, Part A; Title II, Part A; Title III, Part A
Wednesday, June 4, 2014
11:30 a.m. – West Groves Education Center**

Minutes of the Meeting

- I. Dr. Brenda Duhon, Assistant Superintendent Curriculum & Instruction/Technology, welcomed attendees to the Annual Consultation Meeting. She explained that during 2013-2014 school year the Title I, Part A grant paid a portion of teacher salaries from Title I schoolwide campuses. The schoolwide campuses include Woodcrest, Taft, Van Buren, Groves Elementary and Port Neches Elementary. Supply funds from Title I, Part A focused on the purchase of iPad minis for the classroom along with some supplemental instructional supplies. Staff development funded by Title I, Part A included training by Lead4Ward on the new Math TEKS as well as literacy and writing workshops.

Brenda stressed the importance of parent involvement on all campuses in the district. As a result, 1% of this money is set aside for parental involvement at the Title I campuses. Activities included STAAR Family Nights; take home math & reading books designed for working with parents; Reading & Math nights; a Book Fair along with a reading night; and Rosetta Stone for the parents of ESL students. A handout outlining the results of the 2014 Parental Involvement Survey was distributed. Across the district, 661 surveys were returned. The survey results were positive. Areas for improvement included:

- Schedule various meetings, including PTA meetings, before/after the workday to accommodate working parents.
- Parents requested website updates and Skyward postings in a timely manner.
- More bilingual communication.
- Parents like Remind101 but they want more advance notice of events.

- II. During 2013-2014 school year, Title II, Part A (Teacher & Principal Training & Recruiting) grant supported two personnel for the purpose of reducing class size. The quality of the teacher workforce was improved by providing travel funds to workshops including the new Math TEKS and TCEA (Texas

Computer Education Association). Title II, Part A also funded the Gale library online subscription.

- III. Title III, Part A funds instruction for English language learners. This grant mainly covers instructional supplies to aid these students in their acquisition of English language skills and staff development for the ESL teachers who serve them. Supplies included iPads and iPad cases, Rosetta Stone, and bilingual dictionaries.
- IV. The 2014-2015 district Comprehensive Needs Assessment identified needs in the following areas:
 - Demographics
 - Student Achievement
 - District Culture & Climate
 - Staff Quality, Recruitment, and Retention
 - Curriculum, Instruction, and Assessment
 - Family and Community Involvement
 - District Context & Organization Summary
 - Technology

The participants' evaluation of Title I expenditures was that the Title funds effectively advanced the areas of need previously identified through the comprehensive needs assessment. The committee also felt like the district should focus on the identified areas for 2014-2015.

- V. Discussion of 2014-2015 Title expenditures included the 1% parental involvement reserve and the \$500 homeless reserve for 2014-2015.

The breakdown of the 2013-2014 expenses is attached to this document.

Minutes submitted by: *Mary Jarrell*

<i>Federal Program</i>	<i>2013-2014 Object Code</i>	<i>2013-2014 Maximum Entitlement</i>	<i>Roll Forward</i>	<i>Account Allocation Totals</i>
<i>Title I, Part A</i>	<i>6100 - Payroll</i>			<i>511,119</i>
	<i>211-13-6299-00-871-4-24 - Cont Services</i>			<i>30,000</i>
	<i>211-21-6291-00-871-4-24 - TECS</i>			<i>14,780</i>
	<i>211-61-6399-00-871-4-24 - Parent Inv.</i>			<i>6,718</i>
	<i>211-11-6399-00-871-4-24 - Supplies</i>			<i>157,438</i>
	<i>211-13-6411-00-871-4-24 - Travel</i>			<i>30,000</i>
<i>Total</i>		<i>671,812</i>	<i>78,243</i>	<i>750,055</i>
<i>Title II, Part A</i>	<i>6100 - Payroll</i>			<i>97,995</i>
	<i>255-13-6299-00-871-4-11-Cont Services</i>			<i>27,000</i>
	<i>255-21-6291-00-871-4-11 - TECS</i>			<i>2,728</i>
	<i>255-11-6399-00-871-4-11 - Supplies</i>			<i>100</i>
	<i>255-13-6411-00-871-4-11 - Travel</i>			<i>21,772</i>
<i>Total</i>		<i>123,999</i>	<i>25,596</i>	<i>149,595</i>
<i>Title III, Part A</i>	<i>6100 - Payroll</i>			<i>100</i>
	<i>263-13-6299-00-999-4-25 - Cont Services</i>			<i>3,000</i>
	<i>263-21-6291-00-999-4-25 - TECS</i>			<i>376</i>
	<i>263-11-6399-00-999-4-25 - Supplies</i>			<i>17,715</i>
	<i>263-13-6411-00-999-4-25 - Travel</i>			<i>250</i>
<i>Total</i>		<i>18,813</i>	<i>2,628</i>	<i>21,441</i>
<i>Total</i>				