

**Port Neches-Groves Independent School District
Annual Consultation Meeting, 2016 - 2017
Title I, Part A; Title II, Part A; Title III, Part A
Thursday, June 6, 2017
11:30 a.m. – West Groves Education Center**

Minutes of the Meeting

- I. Dr. Brenda Duhon, Assistant Superintendent Curriculum & Instruction/Technology, welcomed attendees to the Annual Consultation Meeting.
- II. Dr. Duhon distributed and discussed the results of the 2017 Parental Involvement Survey. This survey was conducted online, and a total of 756 surveys were completed. Parents responding concluded:
 - District schools have a great deal of parent involvement.
 - Schools are welcoming and parent-friendly.
 - Parents attend school events in large numbers.
 - The PTA is an active and effective part of the school.
 - Parents are aware of what their children are learning.
 - Schools use a variety of ways to inform parents about school events.Areas for improvement included:
 - Timely communication is valued by parents, and some parents felt this could be improved by teachers and campuses.
 - Parents requested more information/help with operating Skyward Family Access.
- III. Brenda explained that during the 2016-2017 school year 92% of Title I, Part A funds were allocated to teacher salaries from Title I schoolwide campuses. The schoolwide campuses include West Groves Early Learning Center, Woodcrest, Taft, Van Buren, Groves Elementary and Port Neches Elementary. Brenda stressed the importance of parent involvement on all campuses in the district. As a result, 1% of this money is set aside for parental involvement at the Title I campuses. Activities included STAAR Family Nights; take home math & reading books designed for working with parents; Reading & Math nights; and a Book Fair along with a reading night. Teachers' training included a Region 5 Literacy workshop for grades PreK-5 as well as differentiated instruction for teachers K-5, Empowering Writers training for teachers in grades K-5, and the Region 5 Curriculum Conference.
- IV. During the 2016-2017 school year, Title II, Part A (Teacher & Principal Training & Recruiting) supported two personnel for the purpose of working with at-risk students in preparation for STAAR testing at grades 4 and 5. Their salaries comprised 80% of the total allotment. The quality of the teacher workforce was improved by providing funding to workshops at Region that included literacy training and differentiated instruction training, John Wink training for teachers and administrators, Empowering Writers training for K-3 and 7th grade teachers, CAMT conference for middle school math teachers, and the Region 5 Curriculum Conference.

- V. Title III, Part A funds instruction for English language learners. This year the grant provided district-wide ESL training for both elementary and secondary teachers. The majority of the funding covered instructional supplies that included iPads and iPad cases, Rosetta Stone, and bilingual dictionaries, online instructional programs, and Empowering Writers instructional materials.
- VI. The 2017-2018 district Comprehensive Needs Assessment identified needs in the following areas:
- Demographics
 - Perceptions
 - School Processes

All of the above areas are in the process of being revised and completed for 2017-2018. Data is still being collected for the final completion of this document.

- VII. Planning amounts have not been received for the 2017-2018 school year. A discussion was held about increasing the amount spent on salaries with Title I funds. The remaining Title II and Title III funds will be allocated in much the same manner as 2016-2017, and reaffirmed by the members in attendance at this meeting.

The breakdown of the 2016-2017 expenses is attached to this document.

Minutes submitted by: *Mary Jarrell*

<i>Federal Program</i>	<i>2016-2017 Object Code</i>	<i>Revised Account Allocation Totals 5/2/2017</i>
<i>Title I, Part A</i>	<i>6100 - Payroll</i>	<i>693,536</i>
	<i>211-13-6299-00-871-5-24 - Cont Services</i>	<i>7,467</i>
	<i>211-21-6291-00-871-5-24 - TECS</i>	<i>15,100</i>
	<i>211-61-6399-00-871-5-24 - Parent Inv.</i>	<i>6936</i>
	<i>211-11-6399-00-871-5-24 - Supplies</i>	<i>13,802</i>
	<i>211-13-6411-00-871-5-24 - Travel</i>	<i>17,000</i>
<i>Total</i>		<i>753,841</i>
<i>Title II, Part A</i>	<i>6100 - Payroll</i>	<i>120,656</i>
	<i>255-13-6299-00-871-5-11 - Cont Services</i>	<i>8,739</i>
	<i>255-21-6291-00-871-5-11 - TECS</i>	<i>2,620</i>
	<i>255-11-6399-00-871-5-11 - Supplies</i>	<i>3,500</i>
	<i>255-13-6411-00-871-5-11 - Travel</i>	<i>13,744</i>
	<i>Total</i>	
<i>Title III, Part A</i>	<i>6100 - Payroll</i>	<i>0</i>
	<i>263-13-6299-00-999-5-25 - Cont Services</i>	<i>6,000</i>
	<i>263-21-6291-00-999-5-25 - TECS</i>	<i>398</i>
	<i>263-11-6399-00-999-5-25 - Supplies</i>	<i>18,553</i>
	<i>263-13-6411-00-999-5-25 - Travel</i>	<i>500</i>
<i>Total</i>		<i>25,451</i>